

**PRISM**Project Registry for Integration
Services Managementwww.prism-molise.it**INFORMATION SHEET****JOB****JOB CENTRE****DESCRIPTION**

The job centres, established at provincial level, have the following functions:

- management of placement and pre-selection services;
- promotion of initiatives and interventions of active labour policies in the territory; - territorial coordination to provide integrated information on training and guidance activities (vocational, new business start-up, matching supply and demand).

The job centre manages the register of workers domiciled in the territory of reference; it contains data relating to the employment history of each person. By registering with the Employment Centre, the person without job becomes formally unemployed and can benefit from the services and advantages deriving from them. The minimum age for enrolment in the job centre is 16 provided the person has completed compulsory schooling, while the maximum age is set at 65.

ACCESS MODE

All citizens can enroll at the Employment Centre: unemployed; seeking employment or vocational training, workers receiving ordinary and extraordinary wage supplements, civil or work invalids, who can benefit from the services of the targeted placement, university students if they give work availability for a large part time.

Unemployed people receiving income support must necessarily register at the competent employment centre according to the domicile declared in the application submitted to INPS; on the other hand, unemployed people not receiving benefits can register at any employment centre in Italy regardless of domicile or residence.

To register you need two steps:

- the Declaration of Immediate Availability for Work;
- the Service Pact.

From December 2017, the Declaration of Immediate Availability for Work can be made exclusively online, through the regional authorized portals or the national portal anpal.gov.it.

ADDRESS AND CONTACTS

- Job centre Campobasso: Piazza Molise, 65 – 86100 Campobasso (CB); tel. 0874 492201; e-mail: impiegocb@provincia.campobasso.it; pec: provincia.campobasso@legalmail.it.
- Job centre Isernia: Via G. Berta snc - Piano Terra Ala C (c/o Palazzo della Provincia) – 86170 Isernia (IS); tel. 0865 252520; e-mail: info@centroimpiegoisernia.it; pec: cpi.isernia@pec.moliselavoro.it.

• Job centre Termoli: Via Corsica, 202 – 86039 Termoli (CB); tel. 0875 478001; e-mail: impiegote@provincia.campobasso.it; pec: provincia.campobasso@legalmail.it.

MORE INFORMATION

Public opening timetable:

Job centre Campobasso and Termoli: from Monday to Friday from 9 a.m. to 12:30 a.m.; Monday and Wednesday from 3:30 p.m. to 5:15 p.m.

Job centre Isernia: from Monday to Friday from 9 a.m. 12 a.m.; Tuesday and Thursday from 3:30 p.m. to 5:30 p.m.